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Quilt, Craft & Sewing
CalExpo - Sacramento
March 12-14, 2026

WESTERN EVENT SERVICE

1970 Williams Street
San Leandro, CA 94577
(510) 430-0510 • FAX (510) 430-0511

Booth #

PAYMENT

THIS FORM, ALONG WITH YOUR PAYMENT (CHECK OR CREDIT CARD INFORMATION)
MUST BE RETURNED TO US TO ENSURE PROCESSING OF YOUR ORDER.

PAYMENT IN FULL of all rental, service and labor charges must accompany your orders to qualify for ADVANCE ORDER rates. All orders must be received at least one week prior to move-in, including payment, to qualify for Advance Order rates. All orders received without payment will be collected at the show and will be charged at LATE ORDER rates. All orders placed at the show are due and payable at the time the order is placed. Show site orders may be paid by cash, check or credit card.

**PHONE ORDERS NOT ACCEPTED – PLEASE FAX ORDERS TO US AT (510) 430-0511
or Email to..... Orders@WesternEventService.com**

PLEASE TOTAL YOUR ORDER HERE:

FURNISHINGS \$ _____ ELECTRICAL \$ _____ ELECTRICAL LABOR \$ _____

The last day we will honor Advance Order Pricing for this show will be: Wednesday, March 4th.
Orders received after that date or at show site, will be charged at Late Order rates.

NO CREDITS WILL BE ISSUED AFTER CLOSE OF SHOW! TOTAL DUE \$ _____

Check Enclosed for Total Amount Due. Check #: _____ Amount: \$ _____

IF PAYING BY CREDIT CARD, PLEASE COMPLETE THE FOLLOWING:

CHARGE TO: Am Express Discover Card Master Card Visa

Account Number

Expiration Date →

Security Numbers Printed on Card →

Please Print: Cardholder's Name: _____

Cardholder's Billing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Cardholder's Signature: _____ Date: _____

UNLESS ADVISED OTHERWISE, WE WILL USE THIS AUTHORIZATION TO BILL YOUR ACCOUNT FOR ADDITIONAL GOODS OR SERVICES INCURRED DURING THIS SHOW. EXHIBITOR MUST ADVISE SERVICE DESK OF ANY DISCREPANCIES PRIOR TO THE CLOSE OF SHOW.

Please Check all of the Following Boxes that Apply:

DO NOT Use this account for additional services at this show.

Allow the following people to sign for services: _____

Exhibitor Company: _____ Tel.: _____ Date: _____

Address: _____

By (Signature): _____ Print Name: _____

Email address for primary contact: _____

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Furniture, Carpet & Accessory Order Form

For any Additional Services you may need, please call us at 510-430-0510 The last day we will honor Advance Pricing is Tuesday, March 4th.				
Quantity	Chairs	Advance Price	Standard Price	Total
	Plastic Side Chair	25.00	32.00	
	Padded Arm Chair	35.00	45.00	
	Padded Stool With Back	60.00	78.00	
Quantity	Accessories	Advance Price	Standard Price	Total
	Wastebasket	12.00	18.00	
	Poster Board / Peg Board	75.00	112.00	
	Aluminum Easel	20.00	25.00	
	8' Upright & Base	15.00	20.00	
	6' - 10' Crossbar	10.00	15.00	
	Wire Display Grid - 2' x 8' (Minimum 2)	25.00	37.50	
	3' Masking Drape: How Long _____	3.00 per linear foot	4.50 per linear foot	
	8' Masking Drape: How Long _____	5.00 per linear foot	7.50 per linear foot	
Quantity	Tables & Counters	Advance Price	Standard Price	Total
	4' x 24" Table ~ No Cover & No Drape	50.00	65.00	
	4' x 24" Table Covered & Draped	75.00	97.00	
	6' x 24" Table ~ No Cover & No Drape	70.00	69.00	
	6' x 24" Table Covered & Draped	95.00	123.00	
	8' x 24" Table ~ No Cover & No Drape	90.00	117.00	
	8' x 24" Table Covered & Draped	115.00	149.00	
	4' x 24" Counter ~ No Cover & No Drape	65.00	84.00	
	4' x 24" Counter Covered & Draped	90.00	117.00	
	6' x 24" Counter ~ No Cover & No Drape	85.00	110.00	
	6' x 24" Counter Covered & Draped	110.00	143.00	
	8' x 24" Counter ~ No Cover & No Drape	105.00	136.00	
	8' x 24" Counter Covered & Draped	130.00	169.00	
Quantity	Carpet			TOTAL
	10' x 10' Carpet	125.00	Advance Order Only	
	10' x 20' Carpet	225.00	Advance Order Only	
	10' x 30' Carpet	325.00	Advance Order Only	
	10' x 40' Carpet	425.00	Advance Order Only	
TOTAL ORDER			ORDER TOTAL	

Exhibitor Company _____ Phone _____ Date _____

Address _____ City/ST _____ Zip _____

By (Signature) _____ Print Name _____

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ELECTRICAL

ELECTRICAL OUTLETS - 120V/208V A.C. 60 Cycle.
All Prices include Labor for Install and Dismantle and are for the entire event.

ELECTRICAL	QUANTITY (Show Hour use only)	24 Hour Use (Double the listed price)	ADVANCE	REGULAR	TOTAL COST
120 VOLT					
0 - 500 Watts	_____	_____	94.00	126.00	_____
501 - 1000 Watts	_____	_____	132.00	184.00	_____
1001 - 1500 Watts	_____	_____	174.00	244.00	_____
1501 - 2000 Watts	_____	_____	208.00	291.00	_____
208 VOLT SINGLE PHASE					
5 AMPS	_____	_____	191.00	287.00	_____
10 AMPS	_____	_____	290.00	435.00	_____
15 AMPS	_____	_____	328.00	492.00	_____
20 AMPS	_____	_____	411.00	617.00	_____
30 AMPS	_____	_____	501.00	752.00	_____
60 AMPS	_____	_____	650.00	975.00	_____
100 AMPS	_____	_____	870.00	1305.00	_____
208 VOLT THREE PHASE					
5 AMPS	_____	_____	297.00	287.00	_____
10 AMPS	_____	_____	391.00	435.00	_____
15 AMPS	_____	_____	451.00	492.00	_____
20 AMPS	_____	_____	550.00	617.00	_____
30 AMPS	_____	_____	675.00	752.00	_____
60 AMPS	_____	_____	881.00	975.00	_____
100 AMPS	_____	_____	1129.00	1694.00	_____
ADDITIONAL EQUIPMENT					
25 Foot Extension Cord	_____	_____	20.00	25.00	_____
Multi Outlet Strip	_____	_____	20.00	25.00	_____
100 Watt Arm Light	_____	_____	20.00	25.00	_____
120 Watt Flood Light	_____	_____	66.00	82.00	_____
120 Watt DBL Flood Light	_____	_____	92.00	124.00	_____
LABOR					
Straight-time	_____	Mon to Fri ~ 8 AM - 4 PM		82.00	_____
Over-time	_____	All Other Hours		138.00	_____
PLEASE USE ATTACHED LABOR ORDER FORM TO ORDER LABOR					
TOTAL DUE \$					_____

ADVANCE PAYMENT PRICING

In order for Advance Pricing to apply, we must receive your order and full payment no later than:

**Wednesday
March 4, 2026**

INLINE BOOTHS

Outlets will be located at the rear of the booth on the floor. Should relocation of any outlets be required, there will be a minimum labor charge of 1 hour to deliver power to specific locations within the booth. Additional material charges may also apply.

ISLAND BOOTHS

Power will be located within the booth at WES discretion. Should relocation of any outlets be required, there will be a minimum labor charge of 1 hour to deliver power to specific locations within the booth. Additional material charges may also apply.

208volt & HIGHER VOLTAGES

There is a minimum labor charge of 1 hour for installation & ½ hour for removal of all high voltage services. Material charges may also apply.

DEDICATED OUTLETS

Dedicated outlets require a minimum 2000 watt service.

24 HOUR SERVICES

Electricity will be turned on within 30 minutes of show opening and off within 30 minutes of show closing. If you need power at any other time, please order 24 Hour service

Exhibitor Company: _____ Tel.: _____ Date: _____

Address: _____ City/St.: _____ Zip: _____

By (Signature): _____ Print Name: _____

Email Address: _____

Western Event Service ELECTRICAL Terms & Conditions

- 1 Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received prior to the deadline date on the front of this form for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. **Orders received after the deadline date will be charged at the Late Order rate.** A purchase order or photocopy of a check is not considered a valid form of payment for securing advanced rates.
- 2 In the event that the totals are calculated incorrectly on the front of this form, WES reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by fax of any such corrections.
- 3 Outlet rates listed include bringing the services to one location at the rear of all in-line or peninsula booths. All services provided to island booths require labor and material for distribution. If floor plan showing main power location is not submitted prior to WES move-in date, WES will bring the main power to a convenient location at WES's discretion. Please refer to item #6.
- 4 Outlet rates listed **Do Not** include the connection of any equipment, special wiring, and distribution of electrical services or labor. Distribution from the power source to all other locations in a booth space regardless of booth type requires labor and is performed on a time and material basis. Exhibitors are invited to contact the local WES office to discuss any additional costs that may be incurred.
- 5 A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
- 6 Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation.
- 7 In the event 1000 watt overhead quartz lights cannot be mounted to existing catwalks in the convention hall, lift and labor charges will be applied to hang the lights as requested. Please contact our office to determine if any additional charges will apply.
- 8 WES employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
- 9 WES is the exclusive provider of all material & equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors' booth space. This material is provided on a rental basis ONLY and remains the property of WES. It shall be removed only by WES employees.
- 10 Any extension cords or power strips ordered on the front of this form should be picked up at the service desk unless they are integral to the installation of electrical services ordered for placement under carpeting.
- 11 Standard wall and other permanent building utility outlets or sockets are not part of booth space and may not be used by exhibitors unless electrical services have been ordered through WES.
- 12 All equipment regardless of source of power, must comply with federal, state and local codes. WES reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. WES is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
- 13 All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
- 14 All Exhibitor's cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized shall be grounded.
- 15 Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
- 16 Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing & received by WES within 14 calendar days prior to show opening. Claims will not be considered or adjustments made unless filed by Exhibitor prior to the close of the event.
- 17 Exhibitor shall hold WES harmless for any and all losses of power beyond WES's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
- 18 It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay WES its attorney fees or applicable agency fees.
- 19 A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and and/or declined credit cards. Exhibitor agrees to reimburse WES for all applicable rental taxes where applicable.
- 20 By submitting an Electrical or Labor Order Form, exhibitor agrees to all terms and conditions on this form.